

# Everest GMR Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407-723-5900

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The following is the proposed agenda for the organizational meeting of the Board of Supervisors for the Everest GMR Community Development District, scheduled to be held **Wednesday, November 18, 2020 at 10:00 a.m. to be held at the Historic Courthouse, 3 Courthouse Square, 3rd Floor Conference Room #315, Kissimmee, FL 34741.** Questions or comments on the Board Meeting or proposed agenda may be addressed to Jane Gaarlandt at [gaarlandtj@pfm.com](mailto:gaarlandtj@pfm.com) or (407) 723-5900. A quorum (consisting of at least three of the five Board Members) will be confirmed prior to the start of the Board Meeting.

To attend the meeting by phone, please use the below conference call information:

Phone: **1-844-621-3956**  
Participant Code: **790 393 986 #**

## **PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA**

- Roll Call to Confirm Quorum
- Public Comment Period
- 1. Administration of the Oath of Office to New Members of the Board of Supervisors
- 2. Overview of the Florida "Government in the Sunshine" Regulations and other Board Member Responsibilities
  - Statement of Financial Interest, Form 1
  - Board Member Compensation
- 3. Review of District Contact List

### **Administrative Matters**

- 4. Consideration of **Resolution 2021-01**, Appointing District Officers
- 5. Consideration of **Resolution 2021-02**, Designating Treasurer and Assistant Treasurer
- 6. Consideration of **Resolution 2021-03**, Appointing District Manager, Assessment Consultant, and Investment Representative
  - District Management Agreement
  - Financial Advisory Agreement
- 7. Consideration of **Resolution 2021-04**, Designating the Primary Administrative Office and Principal Headquarters
- 8. Consideration of **Resolution 2021-05**, Appointing District Counsel
  - District Counsel Retainer Letter
  - District Counsel Agreement
- 9. Consideration of **Resolution 2021-06**, Designating Registered Agent & Office
- 10. Consideration of **Resolution 2021-07**, Appointing Interim District Engineer
  - Interim District Engineer Agreement
- 11. Authorization of RFQ for District Engineering Services under the CCNA



### **Designation of Meetings and Hearing Dates**

12. Consideration of **Resolution 2021-08**, Setting an Annual Meeting Schedule for Fiscal Year 2020/2021
13. Consideration of **Resolution 2021-09**, Designating Date, Time, and Location for Landowners' Meeting'
14. Consideration of **Resolution 2021-10**, Approving Fiscal Year 2020/2021 Proposed Annual Budget and Setting a Public Hearing Date for Final Adoption
15. Consideration of FY 2020/2021 Budget Funding Agreement
  - Consideration of Establishment of Auditor Selection Committee
16. Consideration of **Resolution 2021-11**, Setting a Public Hearing on Adoption of Rules of Procedure
  - Rules of Procedure
  - Note of Rule Development
  - Notice of Rulemaking
17. Consideration of **Resolution 2021-12**, Expressing the Intent of the District to Utilize the Uniform Method of Levy, Collection and Enforcement of Non Ad-Valorem Assessments and Setting a Public Hearing Date Thereon

### **Other Organizational Matters**

18. Consideration of **Petitioner Agreement**
19. Consideration of **Resolution 2021-13**, Setting Forth the Policy of the District with Regard to the Support and Legal Defense of the Board of Supervisors and District Staff
  - Authorization to Obtain General Liability and Public Officers Insurance
20. Consideration of **Resolution 2021-14**, Providing for the Public's Opportunity to be Heard Addressing Public Meetings and Public Comment Period
21. Consideration of **Resolution 2021-15**, Adoption of Records Retention Policy; and Providing for Severability and Effective Date
22. Consideration of **Resolution 2021-16**, Adoption of Travel Reimbursement Policy
23. Consideration of **Resolution 2021-17**, Adoption of Prompt Payment Act Policies and Procedures
24. Consideration of **Resolution 2021-18**, Authorizing the Filing of Notice of Establishment
25. Consideration of District Website Agreement
26. Consideration of **Resolution 2021-19**, Authorizing the Disbursement of Funds
27. Consideration of **Resolution 2021-20**, Designating a Qualified Public Depository
28. Consideration of **Resolution 2021-21**, Authorization to Establish Checking Account and Designation of Authorized Signatories for Operating Account(s)
29. Consideration of **Resolution 2021-22**, Adopting Alternative Investment Guidelines
30. Consideration of **Resolution 2021-23**, Granting the Chairman Authority to Execute Certain Documents
31. Consideration of **Resolution 2021-24**, Adopting Internal Controls Policy

### **Financing Matters**

32. Consideration of Bond Financing Team Funding Agreement
33. Consideration of Underwriter Agreement
34. Consideration of Bond Counsel Agreement
35. Consideration of Trustee Agreement
36. Consideration of Engineer's Report
37. Consideration of Bond Validation Report
38. Consideration of **Resolution 2021-25**, Bond Resolution



39. Consideration of Funding Request No. 1

**Other Business**

**Staff Reports**

District Counsel  
Interim Engineer  
District Manager

Supervisor Requests and Audience Comments

Adjournment

**If you are interested in obtaining any of the material for the agenda, please reach out to Jane Gaarlandt at (407) 723-5900 or [gaarlandtj@pfm.com](mailto:gaarlandtj@pfm.com)**

